



# WHAT YOU NEED TO KNOW TO APPLY FOR A TAX CREDIT SCHOLARSHIP

## ► The application is a two-part process:

**01.**

A brief reservation form, which will timestamp your application, available **January 15, 2019 at 7 p.m.**

**02.**

The complete application, which requires household documents, available **January 18, 2019.**

- Visit [EmpowerIllinois.org](http://EmpowerIllinois.org) to access the reservation form and begin your application.
- Once on the reservation page, complete the brief form with your basic information to timestamp your application. **Your timestamp matters and may impact your chances of receiving a scholarship.**
- You will be notified by email when the complete application is available on January 18. You can complete this step whenever you are able, but **we encourage you to submit your application before January 28 to increase your chances of receiving a scholarship.**

## ► Before April 1, some applicants receive priority.

Per Illinois law, priority will be given to students who meet any of the following categories:

- Are members of a household whose total annual income does not exceed 185% of the federal poverty level (\$46,435 for a family of 4); OR
- Reside within a focus district\*; OR
- Received a scholarship from a scholarship granting organization during the previous school year; OR
- Are siblings of students currently receiving a scholarship.

\* For a list of focus districts, visit [www.revenue.state.il.us/InvestInKids/FocusDistricts.pdf](http://www.revenue.state.il.us/InvestInKids/FocusDistricts.pdf)

## ► For part two of the application, choose your most recent household and income documents. Use documents from the same year throughout your application.



### PROOF OF ILLINOIS RESIDENCY

Examples: Illinois driver's license, Illinois identification card or W-2



### ADJUSTED GROSS INCOME

Examples: Federal tax return, (pages 1 & 2), 1099/s or W-2,

## ► Visit [EmpowerIllinois.org](http://EmpowerIllinois.org) for more details, such as a complete list of the types of documents accepted.